

MADHYA PRADESH BHOJ (OPEN) UNIVERSITY

STATUTE NO. 5

CONSTITUTION, POWERS AND FUNCTIONS OF THE BOARD OF MANAGEMENT

(Refer Section 15 (2))

The Board of Management shall consist of the following persons

1. Kulpati - Chairman
2. One Director/Regional Director to be nominated by the Kuladhipati by rotation according to seniority.
3. One Professor to be nominated by the Kuladhipati by rotation according to seniority.
4. One Reader to be nominated by the Kuladhipati the rotation according to seniority.
5. One Lecturer to be nominated by the Kuladhipati by rotation according to seniority.
6. One expert in the field of Distance Education not connected with the University to be nominated by the Kuladhipati.
7. Two persons representing Industry, Agriculture, Labour, Commerce to be nominated by the Kuladhipati.
8. Secretary Government of Madhya Pradesh Finance Department or his nominee not below the rank of Deputy Secretary.
9. Secretary Government of Madhya Pradesh Manpower Planning Department or his nominee not below the rank of Deputy Secretary.
10. Secretary Government of Madhya Pradesh Higher Education Department, or his nominee not below the rank of Deputy Secretary.
11. Registrar - Madhya Pradesh Bhoj Vishwavidyalaya or his nominee not below the rank of Deputy Registrar.

Members of the Board of Management other than ex-officer's members shall hold office for a period of three years. Five members of the Board of Management shall form a quorum. Subject to the provisions of the Act, and Statutes, Ordinances and Regulation made there under, the Board of Management shall have the following powers and perform the following duties namely:

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- a) to manage and administer the revenue and property of the University and to conduct all administrative affairs of the University.
- b) to create teaching and other academic posts and to define the functions and conditions of services of Professors, Registrar, Lecturers and other teachers and other academic staff employed by the University.
- c) to prescribe qualifications for teachers and other academic staff in time with the norms set by U.G.C.

- d) to approve the appointment of such Professors, Readers, Lectures and other teachers and academic staff as may be necessary on the recommendations of the selection committee constituted for the purpose.
- e) to approve appointments to temporary vacancies of any academic staff.
- f) to specify the manner of appointment to temporary vacancies of any staff.
- g) to provide for the appointment of Visiting Professors, Fellows, Artists and Writers and determine the terms and conditions of such appointment.
- h) to manage and regulate the finance, accounts, investments property of the University and all other affairs of the University and to appoint such other agents as may be considered fit.
- i) to invest money belonging to the University including any unapplied income, in such stocks, funds, shares or securities as it thinks fit in the purchase of immovable properties in India with like power varying such investment from time to time, provided that no action under this clause shall be taken without consulting the Finance Committee.
- j) to create administrative, Ministerial and other necessary posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment there to.
- k) to regulate and enforce discipline amongst the employees in accordance with the statutes and ordinances.
- l) to transfer or accept transfers of any immovable or movable property on behalf of the University.
- m) to entertain, adjudicate upon or regress the grievances of the employees and the students of the university who may for any reason feel aggrieved.
- n) to fix the remuneration payable to course writers, counselors, examiners and invigilators and traveling and other allowances payable, after consulting the Finance Committee.
- o) to select the common seal for the University and to provide for the use of such seal.
- p) to delegate any of its powers to the Kulpati, Registrar, Finance Officer or other Officers, employee or authority of the University and to a Committee appointed by it
- q) to institute fellowship, scholarship, studentships
- r) to exercise such other powers and perform such other functions as may be conferred or imposed on it by the Act or the statutes.

The Board of Management shall exercise all the powers of the University not otherwise provided by the Act, Statute, Ordinances and the Regulations for the fulfillment of the objects of the university.

