

MADHYA PRADESH BHOJ (OPEN) UNIVERSITY, BHOPAL

ORDINANCE No. 18

RELATING TO EXAMINATION FOR THE BACHELOR OF EDUCATION DEGREE

IN SPECIAL EDUCATION (DISTANCE EDUCATION)

1. Duration

- a) The course provided by the MPBOU, Bhopal leading to B.Ed (SE-DE) degree shall consist of one academic session of 14 months duration starting from May 1 of the starting year to June 30 of the next year, there being an examination at the end of the academic session.
- b) Total instructional time will be 1140 hours including 426 hours of face-to-face contact programme and 714 hours of distance mode spread over one academic session of 14 months (See Table 2.)
- c) Though as per item 1(a) & (b) the minimum duration of this programme is 14 months, the maximum period allowed to the candidate for the completion the course shall be 38 months.

2. Course Structure

The Programme of B.Ed. Special Education in Distance Mode will consist of 15 Courses, 9 Theory and 6 Practical, organised under five Groups as detailed below:

- **Group A: Pedagogy Courses:** There will be 4 Pedagogy Courses: Each course will consists of one Theory Paper. All 4 Courses are compulsory.
- **Group B: Content –based Methodology Courses in School Subjects:** There will be provision of 5 Courses out of which any two will be selected by the candidate.
- **Group C : Specialisation Courses :** There will be provision of specialisation in 3 Areas - Visual, Hearing and Mental Retardation. Each area will consist of 3 Theory Papers. The candidate will opt for any one area.

Note- When needs arise, courses in other disability areas will also be offered such as:

- Physical and Locomotor disability
 - Learning disability
 - Communication disability
 - Other
- **Group D : Practical Courses :** There will be 4 Practical Papers, one in non-disability area and three in disability areas. The paper in the non-disability area will have 4 components : core training in teaching skill, work experience/craft training art education, psychology practicals and co-curricular and extra-curricular activities.
 - **Group E : Teaching Practice Courses :** There will be two Practical Papers - one in disability area and one in non-disability area. (See Table 1)

3. Infrastructural Facilities and Teacher-Student Ratio

For implementing the B.Ed. special education courses in distance mode the institutions selected for study centres for contact programmes should have necessary infrastructural facilities such as the psychology laboratory, language laboratory, science laboratory, work experience laboratory, computer room etc. Besides, the aids and appliances necessary for training programme in each area of disability should also be available. Moreover, there should be a school for the disabled children attached to it so that the student teachers can learn practice teaching and learning on equipment during the contact programme. Until such a facility is made available in the premises of the implementing agency, another school in the locality can be adopted. For details refer specific specialisation area in the curriculum.

Considering the infrastructural facilities necessary for special education, a maximum of 20 students may be admitted in one specialisation area at the B.Ed. (SE) level.

The staff-student ratio in the area of special education may be 1 : 10, subject to a minimum of two teaching staff not below the rank of a Lecturer as per the norms of UGC and one technical personnel related to specific disability area.

4. Eligibility for Admission to the B.Ed (SE-DE) Programme

- a) A person who has at least a Bachelor Degree from a recognised University in India (or an equivalent degree from a recognised foreign University) and who have put in at least two years of service in any disability area is eligible for admission.
- b) At the time of admission the candidate should submit certificate of service experience which should be issued by the Head of the Institution and countersigned by the concerned District Education Officer or an officer of equivalent rank. Weightage will be given to the length of service for admission to the course.

5. Eligibility for Examination

- a) Persons registered as B.Ed (SE-DE) candidates shall be eligible to present themselves for the examination subject to the conditions that they
 - (i) Receive lessons/assignments issued by the MPBOU, Bhopal through correspondence and submit response sheets thereto, to the satisfaction of the Coordinators/Heads of the concerned Study Centres of the MPBOU, in respect of all theory papers during the session, attend the practical training at the Contact Study Centre and complete teaching of prescribed number of lessons.
 - (ii) Produce a certificate from the Coordinator/Head of the Study Centre to the effect that they fulfill all conditions for the purpose of being admitted to the examination including those as enumerated in item (s) of this sub-paragraph.
6. Every student of the MPBOU intending to present himself/herself at the examination shall submit through the Head of the Study Centre his/her application form prescribed for the purpose, alongwith the fees as required under rules along with the following certifications so as to reach the Registrar by the date fixed by him for the purpose. Certificates required are of :
 - i. Good conduct
 - ii. Fitness to present himself/herself at the examination

- iii. Completion of assignments
- iv. Having attended the contact programme(s) at the Study Centre
- v. Completion of teaching of prescribed number of lessons both in Specialty Area the School Subjects.

7. Examination Scheme

- a) The scope of the courses of study shall be prescribed by the Academic Council on the recommendation of the Board of Studies in Education and the Faculty of Multimedia Education and published in the prospectus or by a notification.
 - b) The scheme of examination, including subjects which every candidate shall have to offer, maximum marks that the papers carry and minimum marks to be obtained for passing in each subject are shown in **Appendix I** for B.Ed (SE-DE) Degree programme.
- 8.a)** Examination in Theory papers shall be held at the Study Centre on such date, as may be notified by the Registrar in advance.
- b) The practical examinations shall be held before or after the theory examination according to the convenience of and as duly announced/communicated by the MPBOU.

- Note :** (1) The candidates will be examined in practicals
- i) Internally by the teachers at the Study Centre and
 - ii) Externally by a Board of Examiners comprising one internal and one external to be appointed by the University.
- (2) The candidates will be examined in "Internship in Teaching"
- i) Internally by a Board of Examiners appointed by the MPBOU
 - ii) Externally by a Board of Examiners comprising two external examiners and one internal examiner to be appointed by the MPBOU.

- 9.** In order to be successful at the examination for the B.Ed (SE-DE) Degree, a candidate must secure:
- a) At least 40% of marks in the internal and external examination in each Theory Paper (Papers 1 to 9) but 50% marks in aggregate; and
 - b) In Practicals and Practice Teaching (Papers 10 to 15) at least 50% of marks separately in internal or/and external assessment.

10. Division and Distinction to Successful Candidate

On the basis of aggregate marks obtained in all the subjects taken the successful candidates shall be placed in three categories in accordance with the following scale :

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|------|--------------------------------------|---|-----------------|
| i) | 50% or above but less than 60% marks | - | Second Division |
| ii) | 60% or above marks | - | First Division |
| iii) | 75% or above | - | Distinction |

Note : A candidate who have earned Distinction in the examination shall be entitled to a Merit Certificate.

11. a) Candidates who fail to secure minimum pass marks in any theory or practical paper(s) shall be permitted to appear in the concerned Theory or Practical paper(s) at subsequent examination(s)
- b) Candidates eligible under the Provision of 11 (a) to appear in the subsequent examination in any theory/practical paper(s) shall have to submit application on prescribed form together with a copy of statement of marks obtained at the preceding examination and necessary fees so as to reach the Registrar by the date notified by him for subsequent examination(s).
- c) A candidate will have to clear all papers, both theory and practical, and succeed in both internal and external assessment within a minimum of 14 months and maximum of 42 months.

12. Grace Marks

Notwithstanding anything contained in the foregoing paragraphs, a candidate who after having appeared at the whole examination of the B.Ed (SE-DE) course fails in any theory or practical paper(s) by not more than three marks in any paper, but has secured at least the minimum aggregate marks required shall be eligible for the award of grace marks upto a limit of five marks so as to enable him/her to pass the examinations; the grace marks shall, however, not be added anywhere.

13. The Kulpati may, if a candidate is failing at an examination or missing a division by one mark condone the deficiency of one mark; where the deficiency is so condoned, the one mark shall nowhere be added.

14. Examination Results

The Board of Management of the University shall, as soon as possible, after the examination was over but not later than 60th day from the date when the written examination was over, will publish the results of the examination by notifying the Roll Numbers and Names of successful candidates.

15. In the notification declaring the results of the B.Ed (SE-DE) examination names of first 10 successful examinees who have secured First Division shall be arranged in order of merit.

16. Qualifying for Additional Specialization

A graduate in B.Ed. (SE) Degree in distance mode who has qualified in one specialisation area of MPBOU may qualify for additional specialisation area by fulfilling the conditions of curricular transaction in distance and contact modes for the Theory and Practical courses of the specific disability area during an academic session. The MPBOU will offer such sequential Programme to enable more special education teachers to qualify for additional specialisation areas.

17. Certification as a Registered Professional

The successful candidates of B.Ed. (SE) Programme in distance mode offered by the MPBOU should obtain a "Registered Professional Certificate" from the Rehabilitation Council of India to work as a teacher in the field of special education.

Table – 1 : COURSE STRUCTURE AND EVALUATION MARKING SCHEME

Course Structure	Evaluation Scheme					
	Weightage		Internal	External	Total	Min. Passing mark
Group/Paper	Hours	M. Marks	20%	80%	Total	40%
Group A : Pedagogy Papers	240	300	60	240	300	120
1. Education in Emerging Indian Society	60	75	15	60	75	30
2. Educational Psychology.	60	75	15	60	75	30
3. Educational Planning and Management, Curriculum Designing and Research	60	75	15	60	75	30
4. Introduction to the Disabilities	60	75	15	60	75	30
Group B : Content-based General Methodology Papers	120	150	30	120	150	60
Any two papers from the following Teaching Subject-						
5. English Hindi/RL (any two)	60	75	15	60	75	30
6. Science Mathematics Social Studies	60	75	15	60	75	30
Group C : Specialization in one Disability Area: 3 Papers	180	225	45	180	225	90
(Visual or Hearing or Mental Retardation)						
7. Paper –I	60	75	15	60	75	30
8. Paper-II	60	75	15	60	75	30
9. Paper-III	60	75	15	60	75	30

Group D : Practicals	405	575	345	230	575	278
10. Core Training in Non-disability Area	120	150	90	60	150	75
• Core Training in Teaching Skills	55	60	36	24	60	30
• Work Experience/Craft	25	30	18	12	30	15
• Psychology Practicals	20	30	18	12	30	15
• Co-curricular /Extra-curricular Activities	20	30	18	12	30	15
11. Training in Disability Area (DA)	75	100	60	40	100	50
12. Project Work (Process, Community Contact and Report in D.A)	150	250	150	100	250	125
13. Training on Equipment Related to Disability	60	75	45	30	75	28
Group E : Teaching Practice (TP)			60%	40%	Total	50%
	195	250	150	100	250	125
14. TP – I Disability Area	75	100	60	40	100	50
15. TP – II Non-Disability Area	120	150	90	60	150	75
Grand Total	1140	1500	630	870	1500	673
Aggregate Total						750
Theory	540	675	135	540	675	337.5
Practical	600	825	495	330	825	412.5

Division and Distinction to Successful Candidates

On the basis of aggregate marks obtained in all the subjects taken, the successful candidates will be placed in three categories in accordance with the following scale:

- 50% or above but less than 60% marks : **Second Division**
- 60% or above : **First Division**
- 75% or above : **Distinction**

Table – 2 : FRAMEWORK OF THE CONTACT PROGRAMME

Components	Total Hours	Contact Sessions		
		I May-June (4 weeks) 150 hrs	II December (3 weeks) 126 hrs	III Next May- June (4 weeks) 150 hrs
I. General Orientation	20	12	4	4
II. Introduction to 9 Theory papers, discussion, clarification	90	27	36	27
III. Group D Practicals				
P.10 Core Training (NDA)				
1. Core Training in Teaching Skills	32	26	6	-
2. Work Experience/Craft	25	-	25	-
3. Psychology Practical	20	-	8	12
4. Co-curricular & Extra-curricular Activities	20	-	5	15
P.11 Training in Disability Area	40	20	4	16
P.12 Project in Disability Area	53	32	21	
P.13 Equipment Training	30	20	10	
IV. Group E Induction into Teaching Practical				
P. 14 Disability	10	6	2	2
P. 15 NDA	10	2	2	2
V. Examination and others	76	1	3	72
Total	426	150	126	150

* Approved by Board of Management in its vii meeting

** Approved by Coordination Committee in its meeting held on 20.12.2000