# Paper - II Company Law 2

## Unit-1

Management and control of companies, concept of director, appointment and removal of director, powers and duties of director. Management director, appointment, duties and liabilities. Excutive directors, appointment role and powers.

#### Unit-2

Company secretary, appointment. Role and duties. Meeting of shareholders. Meetings of board of directors, chairman, appointment and role. Books of account, audit, special audit.

### Unit-3

Inspection and investigation. Liquidation of companies.

#### Unit-4

Administrative authorities under companies Act, Registrar of companies, official liquidator Regional director. Serious fraud investigation office, National company Law tribunal Prosecutions and compounding of offences.

#### Unit-5

MCA21-policy and procedure